

## Residential Youth Worker – Children Services

### Job Description

**JOB TITLE:** Residential Youth Worker – Children Services  
**EMPLOYMENT BASIS:** Full-Time  
**DIVISION:** Children Services  
**REPORTS TO:** Children Services Senior Manager or delegate

**KEY BENEFITS**

- The opportunity to make a difference with children and young people
- Manageable case loads
- A healthy work-life balance
- Being respected and valued as a professional
- Using a multi-disciplinary approach
- Strong support from home manager and colleagues
- A positive and nurturing working environment

**ROLE PROFILE**

The Residential Youth Worker forms part of a professional multidisciplinary team supporting children and young people living in care. The youth worker is to ensure that children and young people in our care are being cared for and protected while living in residential care. The youth worker is to work hand-in-hand with other professionals and workers in the team to implement the child's or young person's care plan. The Residential Youth Worker needs to use a person-focused approach and must endeavor to promote the child's and young person's best interest at all times.

The Residential Youth Worker reports to and receives supervision from the the Children's Services Senior Manager or their delgate

**TERMS AND CONDITIONS**

The appointee is required to undergo an induction phase and other relevant training which may be deemed necessary. The post is on a full-time basis and is subject to four months probationary period. The contract is initially on a definite basis The Residential Youth Worker might be required to work flexible hours including evenings or weekends when necessary. The person appointed is subject to the rules and regulations of Fondazzjoni Sebh and the Archdiocese of Malta.

**KEY RESPONSIBILITIES**      **Implementing the child's permanency care plan**

- Work as part of a team to deliver high quality services to children and young people;
- Build and maintain relationships with residents;
- Support all children and youth in all their needs adopting a trauma informed perspective;
- Work hand in hand with other professionals to implement the child's care plan, as developed by the professional team;
- Ensure that residents have their dignity respected and aim to develop their strengths and abilities;
- Facilitate the development of life skills;
- Encourage resident's involvement in the day to day issues that affect them;
- Attend appointments as and when required, including hospital, school meetings and others;
- Ensure that the child's/young person's day-to-day programme is being followed;
- Prepare an individual weekly programme for each resident, including extra-curricular activities;
- Maintain professional boundaries;
- Be a positive role model for the children and young persons;
- Uphold safeguarding measures and follow all safeguarding guidelines provided.

### **Working with key stakeholders**

- Build and maintain a positive working relationship with the child's/young person's family when appropriate and as part of the care plan;
- Work in partnership with other professionals and participate in meetings including but not limited to case conferences, case reviews, school meetings, hospital meetings, representing the child's needs and wishes and advocating in the child/young person's best interest;
- Raise any issue of concern with the Home's management;
- Establish, develop and maintain productive working relationships, through liaison and joint work with other agencies, organisations, groups and individuals within the team's operational remit;
- In collaboration with the other team members create community support networks for residents who may benefit from such networks;
- Take lead to develop initiatives that will promote the well-being of residents;
- Liaise with other services providing support networks to children and young people living within the residential home;
- As one of the lead professional in the team, provide regular feedback to the other team members and guide them in interventions with residents.

### **In relation to Children's Homes**

Registered Organisation: **VO/1622**

Member of the International Catholic Child Bureau

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info@sebh.mt; www.sebh.mt

- Maintain a positive working relationship with the Home Manager, Senior Manager, other team members, with volunteers and any students on placements;
- Participate in staff meetings, support groups, any meetings related to service and any other meetings as required;
- Participate in any administrative work required, particularly those related to the service;
- Keep him/herself updated in the field and attend when asked they are to participate in service training courses, seminars, and conferences which may be organized from time to time as part of their self- development training and responsibility towards the service;
- Attend regular supervision with the Senior Manager or their delegate.

### **Policy and Practice**

- Participate in the review of the Services policies and recommend any changes to the Home Manager;
- Keep record of all interventions with service users;
- Keep all records in a safe and confidential manner as expected from a professional handling such sensitive information;
- Assist the Home Manager and Senior Manager in producing a Management reports for the Management Board when required;
- Prepare ad hoc reports as requested by the respective Home Manager;
- Represent the organisation at external events and development fora;
- Participate in fund raising activities as required;
- Meet legislative and all relevant regulatory requirements;
- Complete other necessary duties as required by the Senior Management Team;
- Ensure the values of Fondazzjoni Sebh and the Archdiocese of Malta are upheld;
- Carry out duties in accordance with Fondazzjoni Sebh principles, policies and procedures.

### **MINIMUM REQUIREMENTS**

#### **Qualifications**

- Qualified and warranted youth workers; or
- Qualified Individuals working towards obtaining a warrant.
- Students in their final year of youth work are also encouraged to apply.
- A clean driving licence.

#### **Experience**

- Frontline experience in working with children, young people or families is considered an asset;
- Experience of working with children, young people and families as a youth worker, care worker or volunteer or student placement is desirable.

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#### PERSONAL QUALITIES

- Embrace Fondazzjoni Sebh's values and behaviours that support the values;
- Committed to Fondazzjoni Sebh's vision;
- Ability to communicate effectively with others;
- Good writing skills to communicate clearly with other stakeholders and keep record of daily interventions;
- Basic computer skills;
- Take initiative and has a can-do attitude;
- Resourceful and able to remain calm, patient and to perform under pressure;
- A trauma informed approach to working with children and young people who have experienced various traumas;
- Organisational and analytical skills;
- Ability to manage multiple projects, priorities and deadlines;
- Assertive and empathetic;
- A good listener with a non-defensive approach;
- Willing to take responsibility and be accountable.

#### HOW TO APPLY:

Please send a written statement detailing how your skills match the requirements listed in this job description and quoting Ref. FS/2025/17, together with your CV and the contact details for 2 Referees to:

Elmer Stanmore  
Central Office Senior Manager  
Fondazzjoni Sebh  
Email: [info@sebh.mt](mailto:info@sebh.mt)

*The Job Description will be reviewed on a regular basis and may be amended by Senior Management of Fondazzjoni Sebh to reflect the needs of the service. This Job Description should be read in conjunction with the contract of service.*

*Fondazzjoni Sebh's talent acquisition procedures reflect our commitment to protecting children and vulnerable adults from abuse and exploitation. To this aim we follow the policy and practice guidelines issued by the Archdiocese of Malta and the Safeguarding Commission and any applicable legislation.*